

TOWN OF MADISON APPLICATION FOR SPECIAL USE PERMIT

Town Use Only

Date Application Filed _____

Date of Hearing _____

Date of Final Action _____

Action _____

TO THE PLANNING BOARD OF THE TOWN OF MADISON:

(Applicant) hereby requests approval by the Planning Board of the Special Use Permit proposed herein and respectfully states:

1. Applicant is the (owner) (purchaser under contract) of the subject property containing approximately _____ acres, identified on the tax map as account number (s) _____ and located at (show street address, or if none general description: (attach legal description, survey map and any restrictive covenants if applicable): _____

2. Applicant acquired the subject property on _____ 20__ or if not the owner, the name(s), addressees, and telephone number(s) of the owner(s) of record of the subject property: _____

3. Applicant requests a Special Use Permit in relation to the subject property pursuant to Article _____ of the Town of Madison Land Use Law for the purpose of: _____
4. The present land use of the subject property is: _____
5. The proposed use will not be inconsistent with any provision of the Town of Madison Land Law or Subdivision Regulations. _____
6. The proposed use will not create a hazard to public health, safety, or the general welfare because: _____

7. The proposed use will not alter the essential character of the area _____

8. The proposed use will not be detrimental to the neighborhood or its residents'

9. There are no existing violations of applicable land use or development regulations with respect to the subject property except: _____

10. Upon information and belief, the names and mailing addresses of all adjoining property owners of each adjoining parcel, are as follows:

North: _____

South: _____

East: _____

West: _____

11. Applicant's Licensed Land Surveyor: _____

12. Applicant's Engineer: _____

Address: _____

Telephone: _____

13. Applicant's Architect: _____

Address: _____

Telephone: _____

14. Applicant's Attorney: _____

Address: _____

Telephone: _____

15: In the event that all required documents are not furnished to the Planning Board at the time of submission of this application, applicant hereby waives any and all rights which might otherwise accrue by virtue of Article 16 of the New York Town Law.

16. Applicant consents to appropriate Town action either revoking any approval which may be granted hereafter or obtaining necessary injunctive relief in the event applicant fails to abide by any conditions or restrictions contained herein or imposed hereafter by the Planning Board.

17. Applicant hereby acknowledges and represents that all disclosures required by law, and specifically those required by Section 809 of the New York General Municipal Law, have been submitted in writing to the Planning Board prior to or at the time of submission of this application

Applicant's Signature : _____ Dated: _____ 20 _____

Mailing Address:

Signature of owner who is not the applicant: _____

The undersigned owner(s) of the above described property hereby acknowledge and consent to the submission of this application for a Special Use Permit.

Owner's Signature: _____ Date: _____

Owner's Signature: _____ Date: _____

Owner's Signature: _____ Date: _____

Applicant's Acknowledgment

State of New York)
County of _____) ss.: _____

On this _____ day of _____ 20 _____ before me personally came and appeared _____, to me known, and known to me to be the person described in and who executed the foregoing Application, and they duly acknowledged to me that they executed the same.

(Notary Public) _____

TOWN OF MADISON DISCLOSURE STATEMENT

This affidavit is apart of and must be completed and attached to every application, petition, or request submitted for subdivision approval (approval of a plat) or other approval under the Town of Madison Subdivision Regulations.

State of New York)
County of _____) ss.: _____

1. Deposes and says that: _____ is being duly sworn,

(Applicant, petitioner, corporation officer, property owner, etc.)

2. That deponent has read and is familiar with the provisions of the General Municipal Law Section 809 which states:
 1. Every application, petition or request submitted for a variance, amendment, change of zoning, approval of a plat, exemption from a plat or official map, license or permit, pursuant to the provisions of any ordinance, local law, rule or regulation constituting the zoning and planning regulations of a municipality shall state the name, residence and the nature and extent of the interest of any state officer which such municipality is a part, in the person, partnership or association making such application, petition or request (hereinafter called the applicant) to the extent known to such applicant.

 2. For the purpose of this action an officer or employee shall be deemed to have an interest in the application when he, his spouse, or their brothers, sisters, parents, children, grandchildren, or the spouse of any of them
 - a. is the applicant, or
 - b. is an officer, director, partner or employee of the applicant, or
 - c. legally or beneficially owns or controls stock of a corporate applicant or is a member of a partnership or association applicant, or
 - d. is a party to an agreement with such an applicant, express or implied, where by he/she may receive any payment or other benefit, whether or not for services rendered, dependent or contingent upon the favorable approval of such .

 3. Ownership of less than five percent of the stock of a corporation whose stock is listed on the New York or American Stock Exchanges shall not constitute an interest for the purposes of this section.

 4. A person who knowingly and intentionally violates this section shall be guilty of a misdemeanor

5. That no Town of Madison Officer, employee or a relative of either, as defined in Section 809 of the General Municipal Law, has any interest in this application or request.

-OR-

6. A Town of Madison Official, employee or a relative of either as defined in Section 809 of the General Municipal Law has any interest in this application or request give the full particulars in the following paragraph.

(Applicant, etc, - signature) _____ Date: _____

Individual Acknowledgment

State of New York)
County of _____) ss.:

_____ being duly sworn, deposes and says that he/she is the Applicant in this (Application or Request): that he/she has read the foregoing affidavit and knows the contents thereof; that the same is true to the knowledge of deponent, except as to matters therein stated to be alleged in information and belief, and that as to those matters he/she believes it to be true.

(Applicant, etc. - signature)

Subscribed to before me, this _____ day of _____ 20 _____.

Notary Public: _____

Corporate Acknowledgment

State of New York)
County of _____) ss.:

_____ being duly sworn, deposes and says that he/she is the of _____ of _____ the corporation named within entitled Application, that he/she has read the foregoing affidavit and knows the contents thereof; and that the same is true to his/her own knowledge, except within the matters therein stated to be alleged upon information and belief, and as those matters he/she believes it to be true.

(Applicant, etc. - signature)

Subscribed to before me this day of _____ day of _____ 20 _____.

Notary Public: _____

617.20
Appendix B
Short Environmental Assessment Form

Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information				
Name of Action or Project:				
Project Location (describe, and attach a location map):				
Brief Description of Proposed Action:				
Name of Applicant or Sponsor:		Telephone:		
		E-Mail:		
Address:				
City/PO:		State:	Zip Code:	
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO	YES
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval:			NO	YES
3.a. Total acreage of the site of the proposed action?		_____	acres	
b. Total acreage to be physically disturbed?		_____	acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		_____	acres	
4. Check all land uses that occur on, adjoining and near the proposed action.				
<input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban)				
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____				
<input type="checkbox"/> Parkland				

18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____ _____ _____	NO	YES
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____ _____	NO	YES
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____ _____	NO	YES
I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE Applicant/sponsor name: _____ Date: _____ Signature: _____		

Part 2 - Impact Assessment. The Lead Agency is responsible for the completion of Part 2. Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?		
2. Will the proposed action result in a change in the use or intensity of use of land?		
3. Will the proposed action impair the character or quality of the existing community?		
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?		
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?		
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?		
7. Will the proposed action impact existing: a. public / private water supplies? b. public / private wastewater treatment utilities?		
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?		
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?		

	No, or small impact may occur	Moderate to large impact may occur
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?		
11. Will the proposed action create a hazard to environmental resources or human health?		

Part 3 - Determination of significance. The Lead Agency is responsible for the completion of Part 3. For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

- Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
- Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

_____	_____
Name of Lead Agency	Date
_____	_____
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
_____	_____
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)